

STEM On Tour



Purpose

- Bring Higher Education (HE) into schools/community settings to make STEM pathways visible, accessible, and engaging.
- Support early guidance and confidence by meeting students in their own environment.



School visits: outreach to schools

- Contact the designated school persons identified earlier (principal/teacher/ counsellor/parent representative).
- Introduce the HEI and visit purpose; propose a set of dates.
- Confirm student numbers, year group/class profile, thematic focus, and any curricular link.



School visits: logistics (confirm early)

- Confirm date, arrival time, duration.
- Confirm group size, AV needs (projector/audio/internet), and accessibility requirements.
- Clarify the visit structure to reduce uncertainty for both parties.



Hand-outs and materials

- Prepare: presentation deck, brochures/flyers/programme guides, QR codes to admissions/programmes/scholarships/student life/projects.
- Prepare consent forms (media/feedback) where required, aligned with national rules and GDPR.
- Prepare feedback forms (digital or paper).
- Keep multiple template decks and select/customise based on time, grade, and school profile.
- Consult the external document **"HEI Presentation Guide and Presentation Template"** for detailed information on how to structure the HEI presentation.



Key roles in the HEI team on tour

- School Partnerships Lead: calendar, logistics, comms/content, main contact, alignment with objectives.
- Faculty/staff/alumni/student ambassadors: delivery, demos, authentic perspectives, Q&A.
- Consult the external document **"STEM On Tour – Roles and Responsibilities"** for details on key roles.



Implementation timeline (indicative)

- 4–6 weeks: confirm facilities/constraints; recruit team; start comms/promotion.
- 2–3 weeks: confirm participants/focus; test materials; brief + rehearsal; align logistics; register activity on [EU Code Week](#) website.
- 1 week: finalise materials/QR/consents; pack equipment; run-through.
- Event day: icebreaker; accessible language; interactive elements + Q&A; collect feedback.
- Consult the external document **"STEM On Tour – Implementation Timeline"** for implementation details.



Other STEM On Tour formats

- Interactive sessions and participation in external STEM-related events.
- College fairs where students explore pathways and options.



External documents – available under the section *"Useful detail info"* of the Discover Digital Programme web page on the [EU Code Week](#) platform

- *STEM On Tour – Roles and Responsibilities* ([02 STEM On Tour-Roles and Responsibilities.pdf](#)).
- *STEM On Tour – Implementation Timeline* ([03 STEM On Tour-Implementation Timeline.pdf](#)).
- *HEI Presentation Guide and Presentation Template* ([09 HEI Presentation Guide.pdf](#)).